

**EXECUTIVE MEMBER FOR NEIGHBOURHOOD SERVICES AND
ADVISORY PANEL**

THURSDAY, 7 DECEMBER 2006

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive Member for Neighbourhood Services and Advisory Panel held on Thursday, 7 December 2006. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Jill Pickering.

**5. 2006/07 SECOND MONITORING REPORT - [Appendix B](#)
FINANCE AND PERFORMANCE**

Advice of the Advisory Panel

- i) That the Advisory Panel advise the Executive Member to approve the financial and performance position of the portfolio.
- ii) That the Advisory Panel advise the Executive Member to give approval for an application to the Executive for the release of £55k from contingency for the short fall in the Crematorium income previously set aside.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: In accordance with budgetary and performance monitoring procedures.

6. REVENUE BUDGET ESTIMATES 2007/08 [Appendix C](#)

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to approve the budget proposals for consultation for the Neighbourhood Services portfolio for 2007/08 contained in the report, whilst rejecting the "Further Savings Options", and the items listed below to be submitted to the Budget Executive on 16 January 2007:

- 2007/08 Base Budget as set out in paragraph 7 of the report;

- Service Pressure proposals as set out in Annex 1;
- Savings proposals as set out in Annex 2;

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: To begin consultation on the Neighbourhood Services budget for 2007/08.

7. SERVICES PLANS APRIL 2007/08

Appendix D

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to approve the Service Plans proposals for Neighbourhood Services for 2007/08.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: To monitor and review performance in this portfolio area.

**8. REVENUE BUDGETS 2007/8 -
NEIGHBOURHOOD SERVICES FEES AND
CHARGES**

Appendix E

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to approve the fees and charges proposals for Neighbourhood Services for 2007/08 contained in the report at Annex 1 and that they be submitted to the Budget Executive on 16 January 2007.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: To update the Executive Member on the proposed fees and charges for Neighbourhood Services for 2007/08.

9. MATERIAL PROCUREMENT

Appendix F

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to approve Option A and allow the Director of Neighbourhood Services to enter into negotiations for a five year supply agreement with Jewsons Ltd (Saint Gobain Building Distribution).

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: This option represents best value for both the service and the customers.

10. NEW NEIGHBOURHOOD ACTION PLANS

Appendix G

Advice of the Advisory Panel

- i) That the Advisory Panel advise the Executive Member to approve the proposed framework for Neighbourhood Action Plans contained within Annex 2 and outlined in paragraph 10 of the report.
- ii) That the Advisory Panel advise the Executive Member to approve the delivery timeframe contained within Annex 3 and outlined in paragraph 11 of the report for the delivery of Neighbourhood Action Plans.
- iii) That the Advisory Panel advise the Executive Member to request officers to further develop Neighbourhood Action Plans in light of the content of the White Paper and Lyons Inquiry and to report back at an appropriate date.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

- REASON:
- i) To comply with the Council's obligations contained within the Councils Constitution Part 3 Schedule 2 concerning the functions of ward committees. It will deliver the 'bottom up' elements of the Local Area Agreement and will also assist with the development of neighbourhood management at a ward level consistent with requirements of the White Paper.
 - ii) To facilitate effective delivery of Neighbourhood Action Plans utilising the current cycle of ward

committee meetings and Local Improvement Scheme delivery timeframes.

- iii) To ensure that the documents comply with the requirements of central government, contain best practice and innovation and comply with the requirement of the new inspection regime.

11. NEIGHBOURHOODS GROUP LEGAL ACTIONS **Appendix H**

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to note the report updating details of enforcement action taken by the Neighbourhoods Group, and to thank Officers for their efforts in pursuing cases.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: To update the Executive Member on Neighbourhoods Group legal actions.

12. SALES OF AGE RESTRICTED PRODUCTS **Appendix I**

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to note the report and adopt Option 2 for the programme of enforcement action for the next 12 months.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: So that the Council can meet its obligations in relation to the enforcement of The Children and Young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco, The Anti-Social Behaviour Act 2003 in relation to aerosol paint and the Licensing Act 2003 in relation to the underage sales of alcohol.

13. NOISE PATROL UPDATE **Appendix J**

Advice of the Advisory Panel

That the Advisory Panel advise the Executive Member to note the report and the additional service pressure generated by the additional demand over and above that which was anticipated

and to thank Officers for their work in delivering this valuable out of hours service.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

REASON: To update the Executive Member on the work of the Noise Patrol.

14. STREET ENVIRONMENT ENFORCEMENT POLICY

Appendix K

Advice of the Advisory Panel

- i) That the Advisory Panel advise the Executive Member to approve the enforcement policy statement and associated customer contract for street environment (Annexes A and B) outlined in Option 1 of the report.
- ii) That the Advisory Panel advise the Executive Member to note the content of the enforcement procedures in relation to the Clean Neighbourhoods and Environment Act 2005 and enforcement in relation to juveniles (Annexes C and D) outlined Option 1 of the report.

Decision of the Executive Member

RESOLVED: That the advise of the Advisory Panel be accepted and endorsed.

- REASON:
- i) This will comply with the Council's obligations in relation to when, why and how enforcement action is taken by street environment.
 - ii) These procedures follow the guidance issued by DEFRA and relate to consistency of enforcement.

